



EXECUTIVE COMMITTEE: CODE OF CONDUCT POLICY

I will respect and uphold the values of Leigh Miners Rangers RL Academy:

- **Inclusiveness** – we recognise that diversity is strength and will seek to involve all people, as active participants in their community.
- **Responsive** – we will strengthen the efforts of individuals and groups to meet community needs and make a difference.
- **Quality** – we will strive for excellence in the delivery of our services and activities.
- **Connected** – we will work with others through local and regional cross-sectoral links and partnerships to enhance community well-being.
- **Accessible** – we will provide fair and open access to volunteer opportunities and support.
- **Forward looking** – we will recognise the need for continual review and improvement.
- **Impact focused** – we believe that success is measured by outcomes, and will seek to deliver results that benefit both individuals and the community.

GENERAL

- I will act within the constitution of Leigh Miners Rangers RL Academy and the law, and abide by the policies and procedures of the organisation. This includes having a knowledge of the contents of the constitution and relevant policies and procedures.
- I will support the objects and mission of Leigh Miners Rangers RL Academy, championing it, using any skills or knowledge I have to further that mission and seeking expert advice where appropriate.
- I will be an active member of the Executive Committee, making my skills, experience and knowledge available to Leigh Miners Rangers RL Academy and seeking to do what additional work I can outside general meetings, including sitting on sub-committees.

- I will respect organisational, committee and individual confidentiality, while never using confidentiality as an excuse not to disclose matters that should be transparent and open.
- I will develop and maintain a sound and up-to-date knowledge of Leigh Miners Rangers RL Academy and its environment. This will include an understanding of how Leigh Miners Rangers RL Academy operates, the social, political and economic environment in which it operates and the nature and extent of its work.
- I will use Leigh Miners Rangers RL Academy's resources responsibly, and when claiming expenses will do so in line with club procedures.
- I will seek to be accountable for my actions as a member of the Executive Committee of Leigh Miners Rangers RL Academy and will submit myself to whatever scrutiny is appropriate.
- I accept my responsibility to ensure that Leigh Miners Rangers RL Academy is well run and will raise issues and questions in an appropriate and sensitive way to ensure that this is the case.

MANAGING INTERESTS

- I will not gain materially or financially from my involvement with Leigh Miners Rangers RL Academy.
- I will act in the best interests of Leigh Miners Rangers RL Academy as a whole, and not as a representative of any group – considering what is best for Leigh Miners Rangers RL Academy and its present and future beneficiaries and avoiding bringing Leigh Miners Rangers RL Academy into disrepute.
- Unless authorised, I will not put myself in a position where my personal interests conflict with my duty to act in the interests of the organisation. Where there is a conflict of interest I will ensure that this is managed effectively in line with Leigh Miners Rangers RL Academy policy.
- I understand that a failure to declare a conflict of interest may be considered to be a breach of this code.

MEETINGS

- I will attend all appropriate meetings and other appointments at Leigh Miners Rangers RL Academy or give apologies. If I cannot regularly attend meetings I will consider whether there are other ways I can engage with Leigh Miners Rangers RL Academy.

- I will prepare fully for all meetings and work for the organisation. This will include reading papers, querying anything I do not understand, thinking through issues before meetings and completing any tasks assigned to me in the agreed time.
- I will actively engage in discussion, debate and voting in meetings; contributing in a considered and constructive way, listening carefully, challenging sensitively and avoiding conflict.
- I will participate in collective decision making, accept a majority decision of the Executive Committee and will not act individually unless specifically authorised to do so.

GOVERNANCE

- I will actively contribute towards improving the governance of the Executive Committee participating in induction and training and sharing ideas for improvement with the committee.
- I will help to identify good candidates for management committee members at Leigh Miners Rangers RL Academy and, with my fellow Executive Committee members, will appoint new management committee members in accordance with agreed selection criteria.

RELATIONS WITH OTHERS

- I will endeavour to work considerately and respectfully with all those I come into contact with at Leigh Miners Rangers RL Academy. I will respect diversity, different roles and boundaries, and avoid giving offence.
- Where I also volunteer with the organisation, I will maintain the separation of my role as a member of the Executive Committee and as a volunteer.
- I will seek to support and encourage all those I come into contact with at Leigh Miners Rangers RL Academy. In particular I recognise my responsibility to support the chairperson and other committee members.
- I will not make public comments about the organisation unless authorised to do so. Any public comments I make about Leigh Miners Rangers RL Academy will be considered and in line with organisational policy, whether I make them as an individual or as a member of the Executive Committee.

LEAVING THE BOARD

- I understand that substantial breach of any part of this code may result in procedures being put in motion that may result in my being asked to resign from the Executive Committee.
- Should this happen, I will be given the opportunity to be heard. In the event that I am asked to resign from the Executive Committee I will accept the majority decision of the Committee in this matter and resign at the earliest opportunity.
- If I wish to cease being a member of the Executive Committee at any time, I will inform the chairperson in advance (giving as much notice as possible) in writing, stating my reasons for leaving.

Signed

Name

Date
